



# Putnam Development Authority

ideas. development.. growth...

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117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884  
[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

## Agenda

**Monday, January 13, 2020 ♦ 9:00 AM**  
Putnam County Administration Building – Room 204

### Opening

1. Call to Order

### Minutes

2. Approval of Minutes
  - a. December 9, 2019 Regular Meeting
  - b. December 9, 2019 Executive Session

### Financials

3. Approval of Financials - December 2019

### Regular Business

4. Removal of Ed Waggoner from the signatures on file at Farmers and Merchants Bank
5. Selection of Officers
  - a. Chairman
  - b. Vice-Chairman
  - c. Secretary/Treasurer
  - d. Assistant Secretary/Treasurer
6. Review First Quarter Invoice from County re: Compensation for Director & County Clerk

### Other Business

7. Other Business

### Next Meeting Items

8. Next Meeting Items

### Executive Session

9. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation or Real Estate
10. Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting
11. Action, if any, Resulting from the Executive Session

### Closing

12. Adjournment

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.